

**Minutes of Regular Meeting of the Board of Trustees  
Basil Joint Fire District  
January 20<sup>th</sup>, 2011**

1. **Clerk Call to order**--Meeting was called to order by Billy Phillips with the pledge to the flag at 7:00 p.m.
2. **Roll Call**-- The Clerk called the roll. Present were Fred Reedy, Ivan Ety, Billy Phillips, Rick Miller, Chief Rob Cooley, Assistant Chief Farmer and Clerk Stephan Monroe. Judy Landis was absent.
3. **Approve minutes**--Motion by Mr. Reedy, second by Mr. Miller to approve the December 16<sup>th</sup> minutes as prepared. Motion carried with 4-0 yes vote.
4. **Visitors present**: No one from the general public or the Fire District.
5. **Organizational Items for 2011:**
  - 5.1. **Recognize Representatives**: The Board acknowledged that Ivan Ety is to be the 2011 representative for Liberty Township trustees and Judy Landis is to be the Representative for Baltimore Village Council.
  - 5.2. **Chairperson/Vice Chairperson**: Mr. Phillips turned the Meeting over to Clerk Monroe.
    - 5.2.1. Mr. Monroe asked for nominations for Chairperson for 2011. Mr. Ety nominated Billy Phillips. Mr. Miller seconded the nomination. Nominations were closed. Members gave their choice by name. Mr. Ety-Phillips; Mr. Miller- Phillips; Mr. Reedy-Phillips; Mr. Phillips-abstain. The meeting was then turned back to Mr. Phillips.
    - 5.2.2. Mr. Phillips asked for nominations for Vice-Chairman. Mr. Reedy nominated Mr. Miller. Mr. Ety seconded the nomination. Nominations were closed. Members gave their choice by name: Mr. Reedy-Miller; Mr. Ety-Miller; Mr. Phillips-Miller; Mr. Miller-abstain.
  - 5.3. **Meeting date/times**: Motion by Mr. Miller, second by Mr. Reedy to keep the current date and time for 2011 of Third Thursday of the month at 7:00 pm. Motion passed by unanimous 4-0 vote.
  - 5.4. **Depository Agreement renewals**: Clerk Monroe advised that the Peoples Bank agreement is valid until April of 2012 and the Fairfield National agreement is valid until the end of 2011. No action taken at this time.
  - 5.5. **Authorized signers/new signature cards**--It was noted that, since no Board member positions changed, no new signature cards needed.
  - 5.6. **2011 Pay Rates**-- Clerk Monroe presented a list of proposed pay rates (attached) as prepared for the Appropriations. Mr. Phillips commented on the Chief/Asst. Chief position wages as they compare with comparable department in the area. Motion by Mr. Reedy to approve the proposed rates. Mr. Miller seconded the motion. Roll call vote: Reedy-yes; Miller-yes; Ety-yes; Phillips-yes. Motion carried.
  - 5.7. **Approve annual purchase orders**-- Clerk Monroe presented as list of 21 purchase order requests for common purchases and service contracts for 2011. (list attached) After discussion, motion by Mr. Reedy, second by Mr. Ety to approve the requests listed. Roll call vote: Reedy-yes; Ety-yes; Miller-yes; Phillips-yes. Motion carried.
  - 5.8. **Pre-approved checks**-- Clerk Monroe presented a list for pre-approval of vouchers/warrants/ACH for payroll related, utilities, fuel, etc. Motion by Mr. Reedy, second by Mr. Miller, to approve the list as presented. Roll call vote: Reedy-yes; Miller-yes; Ety-yes; Phillips-yes. Motion carried.

